



Members Present: David Caccamise, Amy Drozdziel, Michael LoManto, Stacey Mierzwa, Carol Woodward  
Excused: Sylvester Cleary Absent: Michelle Merritt

Administration: Renee Garrett, Karl Kofod

District Clerk: June Prince

Other: Legal Counsel

## **ORGANIZATIONAL MEETING**

### **1. Call to Order**

Renee Garrett, Superintendent opened the meeting at 5:00 pm.

### **2. Pledge to the Flag**

### **3. Appoint Clerk of Meeting**

Appoint June Prince as Clerk of the Meeting.

### **4. Administration of Oath**

The Oath of Faithful Performance was administered to re-elected board members Carol Woodward and Michael LoManto.

### **5. Nominations and Election of Officers for 2018-2019**

President: Carol Woodward

The nomination was made by Michael LoManto, seconded by David Caccamise that the Board of Education elect Carol Woodward as Board President for the 2018-19 year. No other nominations were made. Nominations were closed.

All voted yes.

Vice President: Amy Drozdziel

The nomination was made by Michael LoManto, seconded by Carol Woodward that the Board of Education elect Amy Drozdziel as Board President for the 2018-19 year. No other nominations were made. Nominations were closed.

All voted yes.

The Oath of Faithful Performance was administered by Renee Garrett to President Carol Woodward and Vice President Amy Drozdziel.

Mrs. Garrett turned the meeting over to President Woodward.



**6. Appointments for 2018-2019**

Stacey Mierzwa made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent, to approve the following appointments for the 2018-19 year:

|   |                                    |
|---|------------------------------------|
| Clerk of the Board                      | June Prince                        |
| District Treasurer                      | Mary Ann Parisi-Wills              |
| Tax Collector                           | Jill Valvo                         |
| Deputy Tax Collector                    | Brenda Schneider                   |
| Claims Auditor                          | Sandra Muck                        |
| Deputy Claims Auditor                   | Carlie Polisoto                    |
| External Auditor                        | Johnson Mackowiak & Associates LLP |
| Extra-curricular Faculty Auditor        | TBD                                |
| Substitute Caller                       | Christine Bowker                   |
| Insurance Consultant                    | The Evans Agency                   |
| Bond Counsel                            | Harris Beach                       |
| Financial Advisor                       | Municipal Solutions                |
| District Attendance Officer             | Renee Garrett                      |
| Purchasing Agent                        | Karl Kofod                         |
| Investment Officer                      | Renee Garrett                      |
| Records Management Officer              | Renee Garrett                      |
| Records Access Officer (FOIL)           | Renee Garrett                      |
| Records Access Appeals Officer (FOIL)   | Board President                    |
| Records Retention & Disposition Officer | Renee Garrett                      |
| District Human Rights Officer           | Renee Garrett                      |
| Civil Rights Compliance Officer         | Renee Garrett                      |
| Asbestos Designee                       | James Hart                         |
| OSHA and Toxic Substance Coordinator    | James Hart                         |
| Chemical Hygiene Officer                | James Hart                         |
| Meals Program Verification              | June Prince                        |
| Meals Program Review Official           | June Prince                        |
| Meals Hearing Officer                   | Board President                    |
| Representative to Workers' Compensation | Karl Kofod                         |
| 504 Chairperson                         | Carla Wienke                       |
| 504 Coordinator/Chairpersons            | Lindsay Marcinelli                 |
|   | Daniel Grande                      |
| Title IX Officers                       | Daniel Grande                      |
|   | Lindsay Marcinelli                 |
| Designated Education Officials          | Renee Garrett                      |
|   | Daniel Grande                      |
|   | Lindsay Marcinelli                 |
| Central Treasurer                       | TBD                                |
| Petty Cash Controller                   | Mary Ann Parisi-Wills              |
| Attorney                                | Harris Beach                       |
|   | Hodgson Russ                       |
| School Physician                        | Matthew D. Wehr, MD                |
| Chairperson CSE & CPSE                  | Carla Wienke                       |
| Alternate Chairperson CSE & CPSE        | Lindsay Marcinelli                 |



|   |   |
|---|---|
| Psychologists CSE & CPSE  | Allyson Severyn<br>Carla Wienke   |
| Physician CSE & CPSE<br>CSE/CPSE Administrators   | Allyson Severyn<br>Matthew Wehr, MD<br>Daniel Grande  |
| Parents CSE   | Lindsay Marcinelli<br>Jeniffer Joy<br>Amy Johnson<br>Jamie Blasdell<br>Theresa Quagliana                                  |
| Mediators (if requested)<br>Regular Education Teacher of Student with disability<br>One Special Education Teacher           | Sarah Borrello<br>Samantha Chau<br>Stephanie Kubera<br>Ann Huyck<br>Lisa Brewster<br>TBD<br>TBD                           |
| Parent Representative CPSE  | Jamie Blasdell<br>Theresa Quagliana   |
| County Representative CSE   | Denise Nichols – Chautauqua County<br>Amber Proper – Chautauqua County<br>Pat Siminski – Cattaraugus County               |
| Evaluator CSE   | BOCES   |
| Evaluator CPSE  | Other Approved Evaluators<br>Buffalo Hearing and Speech<br>Children’s Educational Services<br>Other Approved Evaluators   |
| Impartial Hearing Officers<br>Homeless Student Liaison<br>Hearing Officer for Student Discipline<br>Dignity Act Coordinator | List from NYSED<br>Renee Garrett<br>Renee Garrett or designee<br>Lindsay Marcinelli - Elementary<br>Daniel Grande – MS/HS |
| CCSBA Legislative Liaison<br>NYSSBA Liaison<br>Residency Officer<br>Lead Evaluators of Teachers                             | Amy Drozdziel<br>Sylvester Cleary<br>Renee Garrett<br>Renee Garrett<br>Daniel Grande<br>Lindsay Marcinelli                |

All voted yes.

## **7. Designations for 2018-2019**

Michael LoManto made the motion, seconded by David Caccamise, upon recommendation of the Superintendent, to make the following designations for 2018-19:



Designate Evans Bank as a depository for school funds.  
In addition, other banking transactions will be permitted with any other New York State Bank.

Designate the 1<sup>st</sup> Thursday of the month at 5:00 pm as the Regular Meeting date for the 2018-2019 school year with the exceptions of January 10, 2019, a second monthly meeting in April TBD, and May 9, 2019.

Designate The Observer as the official newspaper.

Designate the Treasurer and School Business Administrator to sign payroll checks and other disbursements.

All voted yes.

**8. Authorizations for 2018-2019**

Michael LoManto made the motion, seconded by Stacey Mierzwa, upon recommendation of the Superintendent, to make the following authorizations for 2018-19:

Authorize the Superintendent to:

Certify Payrolls

Approve Staff Attendance at Conferences, Conventions, Workshops, In-Services

Approve Board of Education Attendance at Conferences, Conventions, Workshops and Other Out of District Activities

Transfer moneys up to \$10,000 within budget categories

Employ part-time and temporary help within budget allocations

Authorize the Superintendent to conditionally employ personnel on a temporary, part-time, per diem, or substitute basis.

Authorize the Superintendent of Schools, to apply for any and all grants for the District, its students, employees, officers and agents, as well as all cooperative efforts with other organizations and businesses, with the understanding that the final authorization of grants rests with the Board of Education.

Authorize the Superintendent to require employees to submit to a medical examination to determine his/her fitness to continue employment, and to make such arrangements as are necessary to effectuate this 913 resolution.

Authorize the School Business Administrator to:

Approve purchase orders up to \$6,000

Pay bills up to \$6,000

Authorize the following staff to be bonded for the 2018-2019 school year:

|                               |             |
|-------------------------------|-------------|
| Superintendent                | \$ 200,000  |
| School Business Administrator | \$ 200,000  |
| District Tax Collector        | \$1,000,000 |
| District Treasurer            | \$1,000,000 |



|                        |            |
|------------------------|------------|
| Claims Auditor         | \$ 200,000 |
| Central Treasurer      | \$ 100,000 |
| Employees Blanket Bond | \$ 100,000 |

All voted yes.

**9. Establish Rates for 2018-2019**

David Caccamise made the motion, seconded by Michael LoManto, upon recommendation of the Superintendent, to establish the following rates for 2018-19:

Tuition non-resident students

|   |           |
|---|-----------|
| Grades K - 6                                    | \$ 6,270  |
| Grades 7 - 12                                   | \$ 10,369 |
| Siblings will be charged 50% of appropriate fee |           |

Mileage

IRS standard mileage rate

Substitutes

|                               | <u>7/1/18–12/30/18</u> | <u>12/31/2018-6/30/19</u> |
|-------------------------------|------------------------|---------------------------|
| Per Diem Teachers Certified   | \$90 / day             | \$95 / day                |
| Per Diem Teachers Uncertified | \$80 / day             | \$85 / day                |
| Per Diem Nurse RN/COTA        | \$90 / day             | \$95 / day                |
| Bus Driver                    | \$13.44 / hr           | \$13.44 / hr              |
| School Bus Driver Trainee     | \$10.40 / hr           | \$11.10 / hr              |
| Custodial                     | \$10.40 / hr           | \$11.10 / hr              |
| Clerical                      | \$10.40 / hr           | \$11.10 / hr              |
| Aides/Food Service            | \$10.40 / hr           | \$11.10 / hr              |

Teachers Curriculum Development/Regents Review \$23 / hr

Student Tutoring \$25 / hr plus \$5 ea additional student

Clock Operator

\$20 / modified game  
\$25 / JV game  
\$30 / Varsity game  
\$50 / Varsity Football game

Ticket Taker

\$38 / athletic event as needed

Auditorium Rental Rates

\$50 / hr Not for Profit Org.  
\$75 / hr For Profit Org.

Plus the cost of custodial wages and benefits

Stage Crew Rates

\$40 / hr after the first 3 hours payable to Stage Crew Club

Copying Fees

|                        |  |
|------------------------|--|
| Freedom of Information | \$ .25 per photocopy up to 9 x 14 inches |
| Incidental copying     | \$ .10 per side per page                 |
| Laminating             | \$2.00 per linear foot                   |



Breakfast & Lunch Prices

\$1.35 Elem Breakfast  
\$1.35 MS/HS Breakfast  
\$1.85 Elem Lunch  
\$2.10 MS/HS Lunch  
\$2.17 + tax Adult Breakfast  
\$3.80 + tax Adult Lunch  
\$ .25 Reduced Breakfast  
\$ .25 Reduced Lunch

Bus Rental Rate:

\$1.25 mile plus driver

All voted yes.

**10. Reaffirmation of Board Policies and Bylaws for 2018-2019**

Amy Drozdziel made the motion, seconded by Stacey Mierwa, upon recommendation of the Superintendent, to reaffirm the Board policies and bylaws, as adopted by the Board of Education for the 2018-19 school year.

All voted yes.

**11. Standing Advisory Committee Appointments 2018-2019**

Carol Woodward made the following committee appointments for the 2018-19 school year:

- A. Negotiations – Amy Drozdziel, TBD, Carol Woodward (ex-officio)
- B. Policy Committee – Stacey Mierzwa, Amy Drozdziel, Carol Woodward (ex-officio)
- C. Audit/Finance Committee – Michael LoManto, TBD, Carol Woodward (ex-officio)
- D. Budget Committee – All members of the Board
- E. Legislative Committee – TBD, TBD, Carol Woodward (ex-officio)
- F. Staff Recognition Committee – Stacey Mierzwa, David Caccamise, Michael LoManto
- G. Athletic Committee – David Caccamise, TBD, Carol Woodward (ex-officio)

Michael LoManto made the motion, seconded by David Caccamise, upon recommendation of the Superintendent, to make the following standing advisory committee appointments for the 2018-19 year:

- H. School Safety Committee
  - Renee Garrett
  - Daniel Grande
  - Lindsay Marcinelli



James Hart  
Christine Bowker  
Melody Voigt  
Ashley Cross  
Michele Dolce  
Sheila Fiebelkorn  
Greg Greenough  
Scot Greenough  
Scott Hazelton  
Jon LeBaron  
Kristen Marvin  
Stacey Mierzwa  
Richard Grant  
Joe Carrus  
Dennis Gould  
Kyle Barthel  
Thomas Kelly  
Mark Woolley  
Michael Gajewski  
Jim Knoop  
Theresa Brown

I. Professional Development Committee

Renee Garrett  
Daniel Grande  
Lindsay Marcinelli  
Janet Buehler  
Michele Dolce  
Greg Greenough  
Melissa Press  
Gary Worosz  
Stephanie Kubera  
Genevieve VanZile

J. Technology Committee

Renee Garrett  
Mike Murphy  
Dan Grande  
Lindsay Marcinelli  
Karl Kofod  
James Hart  
Todd Langworthy  
Sarah Borrello  
Laurie Becker  
Allison Kwilos  
Matthew Wisniewski  
Makayla Press  
Kyle Morgan



- K. Wellness Committee
  - Brandi Pettit
  - Scott Greenough
  - Gregory Greenough
  - Sheila Fiebelkorn
  - Ashley Cross
  - Theresa Brown
  - Karl Kofod
  - Carla Wienke
  - Amanda Oddo-Tonelli
  - Samantha Chau
  - Faith Leone
  - Richard Grant
  - Rhianna Nasal
  - Sylvea Cleary
  - Sarah LoManto
  - Michelle Merritt
  - Stacey Mierzwa

All voted yes.

**REGULAR MEETING**

**1. Presentations**

None

**2. Approval of Regular Agenda**

Michael LoManto made the motion, seconded by Amy Drozdziel to approve the agenda.

|                 |
|-----------------|
| Agenda Approved |
|-----------------|

All voted yes.

**3. Public Comment – (Please limit comments to five minutes per person)**

None

**4. Supervisory Reports**

None

**5. Board Reports**

|               |
|---------------|
| Board Reports |
|---------------|

A. President





Michael LoManto and Amy Drozdziel reported on the Rural Schools Conference they recently attended. Creating opportunities was a focus of the conference. Highlights included the Rural School Teacher of the Year and his curriculum at Cuba-Rushford, speeches by FFA winners regarding the impact of migrant workers, and the Forestville-Silver Creek presentation regarding shared sports.

**B. Committees**

Stacey Mierzwa reported the following for the Staff Recognition Committee: valedictorian and salutatorian gifts were made, priority will be given to finishing the hallway picture project this year, they would like ideas for future retirement recognition gifts and that all retirees be recognized with those items.

The Audit Committee report was given by Michael LoManto. Tax collection location will be in the business office this year with Jill Valvo as the Tax Collector, and our external audit will be conducted by Johnson Mackowiak & Associates on August 20.

David Caccamise reported that the last meeting of the Cafeteria Committee was cancelled and that the committee will no longer be meeting.

Legislative Committee - none

Negotiations Committee - none

Policy Committee - none

CCSBA – none

Amy Drozdziel reported that the combined youth recreation program started on July 9. There are 115-120 students between 5 and 12 years of age in the full day program being housed in Silver Creek.

Stacey Mierzwa reported information will be included in the beginning of the year news that is sent home to parents regarding the Wellness Committee. They are gathering educational material and also working on some other ideas for this coming year.

**C. Superintendent - none**

**6. Discussion Items**

Discussion took place regarding the NYSSBA Convention in New York City. It was decided that we would send 2 Board members.

**7. Old Business**

None



**8. New Business Consent Agenda**

Michael LoManto made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent, to approve agenda items 8A –D.

A. Approve the minutes of the Board of Education Regular Meeting Minutes of June 7, 2018.

B. Financial Items:

- 1) Treasurer’s Report – May 2018 for all funds.
- 2) Warrant Summary Report and Claims Auditor Report June 7 – 28, 2018.
- 3) Approve Extra Curricular Report – May 2018.
- 4) Budget Transfers 2017-18

|  |
|--|
| June Regular Meeting Minutes Approved                      |
| Treasurer’s Report May 2018 Approved                       |
| Warrant Summary & Claims Auditor Report June 7-28 Approved |
| Extra-Curricular Report May 2018 Approved                  |
| Budget Transfers Approved                                  |

| Transfer From   |                      | Transfer To     |                      | Amount       | Reason                  |
|-----------------|----------------------|-----------------|----------------------|--------------|-------------------------|
| A1983-490-00-36 | BOCES Capital Rent   | A1983-491-00-40 | BOCES Capital Charge | \$138,018.00 | To adjust BOCES expense |
| A1983-490-00-36 | BOCES Capital Rent   | A2010-490-00-36 | Curriculum Dev       | \$13,174.00  | To adjust BOCES expense |
| A1983-490-00-36 | BOCES Capital Rent   | A1983-491-00-40 | BOCES Capital Charge | \$138,018.00 | To adjust BOCES expense |
| A1983-491-00-40 | BOCES Capital Charge | A1983-490-00-36 | BOCES Capital Rent   | \$138,018.00 | To adjust BOCES expense |
| A1983-490-00-36 | BOCES Capital Rent   | A1345-490-00-36 | Co-op bidding        | \$38.00      | To adjust BOCES expense |
| A1983-490-00-36 | BOCES Capital Rent   | A2020-490-00-36 | Supervision          | \$225.00     | To adjust BOCES expense |
| A1983-490-00-36 | BOCES Capital Rent   | A2060-490-00-36 | Research Planning    | \$12,218.00  | To adjust BOCES expense |
| A1983-490-00-36 | BOCES Capital Rent   | A2110-490-00-36 | Teaching             | \$974.00     | To adjust BOCES expense |
| A1983-491-00-40 | BOCES Capital Charge | A2110-490-00-36 | Teaching             | \$402.00     | To adjust BOCES expense |
| A2070-490-00-36 | Inservice Training   | A2110-490-00-36 | Teaching             | \$494.28     | To adjust BOCES expense |
| A2070-490-00-36 | Inservice Training   | A5510-490-00-36 | Dist Trans           | \$45.00      | To adjust BOCES expense |
| A2070-490-00-36 | Inservice Training   | A2630-490-00-36 | Computer Ins         | \$4,414.72   | To adjust BOCES expense |



|                 |                             |                 |                         |             |  |
|-----------------|-----------------------------|-----------------|-------------------------|-------------|--|
| A2610-490-00-36 | Sch Lib                     | A2630-490-00-36 | Computer Ins            | \$12,293.27 | To adjust BOCES expense                  |
| A2850-150-00-00 | Advisor Salaries            | A2630-490-00-36 | Computer Ins            | \$10,341.28 | To adjust BOCES expense                  |
| A2855-490-00-36 | InterScholastic             | A2630-490-00-36 | Computer Ins            | \$520.00    | To adjust BOCES expense                  |
| A2010-490-00-36 | Curriculum Dev              | A1983-490-00-36 | BOCES Capital Rent      | \$13,174.00 | To adjust BOCES expense                  |
| A2010-490-00-36 | Curriculum Dev              | A2060-490-00-36 | Research Planning Eval  | \$100.00    | To adjust BOCES expense                  |
| A2010-490-00-36 | Curriculum Dev              | A2110-490-00-36 | Teaching Regular School | \$897.80    | To adjust BOCES expense                  |
| A2010-490-00-36 | Curriculum Dev              | A2610-490-00-36 | Sch Lib & Instr Media   | \$189.20    | To adjust BOCES expense                  |
| A2010-490-00-36 | Curriculum Dev & Supervisor | A2070-490-00-36 | Inservice – Inst        | \$311.00    | To adjust BOCES expense                  |
| A2010-490-00-36 | Curriculum Dev & Supervisor | A2110-490-00-36 | Teaching Regular School | \$40,000.00 | To adjust BOCES expense                  |
| A2010-490-00-36 | Curriculum Dev & Supervisor | A5510-490-00-36 | Dist Transfer           | \$435.00    | To adjust BOCES expense                  |
| A9950-900-00-40 | Transfer to Capital Fund    | A1621-450-26-41 | Improvement to Building | \$65,000.00 | Additional Capital Outlay Project        |
| A9060-800-00-40 | Medical / Dental            | A9731-600-00-40 | Cap Proj. Ban Principal | \$60,564.00 | Band Principal for CapUV Capital Project |

5) Accept the Budget Transfer Report for the Fiscal Year of 2018.

|                                      |
|--------------------------------------|
| Budget Transfer Report 2018 Accepted |
|--------------------------------------|

6) Purchases

|                    |
|--------------------|
| Purchases Approved |
|--------------------|

|                          |                    |             |
|--------------------------|--------------------|-------------|
| Moody's Investor Service | Investing Services | \$12,000.00 |
| Stanbury Uniforms        | Band uniforms      | \$14,000.00 |
| McGraw Hill Education    | Spanish text books | \$ 2,993.69 |

7) Blanket Purchase Orders for 2018-19

|                                  |
|----------------------------------|
| Blanket Purchase Orders Approved |
|----------------------------------|

|                      |                         |             |
|----------------------|-------------------------|-------------|
| NYSEG                | Electric                | \$65,000.00 |
| National Fuel        | Gas                     | \$65,000.00 |
| A Village Locksmith  | Maintenance             | \$ 1,000.00 |
| DFT                  | Phone & Fax Service     | \$ 2,000.00 |
| M & T                | Energy Performance      | \$71,360.00 |
| NOCO                 | Fuel                    | \$65,000.00 |
| Basil                | Transportation Supplies | \$ 3,000.00 |
| Casella              | Garbage Services        | \$ 8,000.00 |
| Comfort Pest         | Pest Control Services   | \$ 1,400.00 |
| IRR                  | Maintenance             | \$ 1,900.00 |
| Elevator Maintenance | Elevator Maintenance    | \$ 4,000.00 |



|                            |                         |             |
|----------------------------|-------------------------|-------------|
| FM Communications          | Transportation Supplies | \$ 3,000.00 |
| Grainger                   | Maintenance Supplies    | \$ 6,000.00 |
| Monte's Small Engine       | Maintenance Supplies    | \$ 1,000.00 |
| Hillyard                   | Maintenance Supplies    | \$30,000.00 |
| Home Depot                 | Maintenance Supplies    | \$ 4,000.00 |
| Lakeshore Employee Testing | Transportation Services | \$1,200.00  |
| Morgan Services            | Transportation Supplies | \$ 2,000.00 |
| New York Bus Sales         | Transportation Supplies | \$15,000.00 |
| Pitney Bowes               | Postage                 | \$ 3,000.00 |
| Rodgers & Sons             | Maintenance Supplies    | \$ 1,000.00 |
| Sandburg Oil               | Transportation Supplies | \$ 1,250.00 |
| Scott Electric Supply      | Maintenance Supplies    | \$ 2,500.00 |
| Sherwin Williams           | Maintenance Supplies    | \$ 1,000.00 |
| Silver Creek Auto Parts    | Transportation Supplies | \$ 8,500.00 |
| Smith True Value           | Transportation Supplies | \$ 1,050.00 |
| Smith True Value           | Maintenance Supplies    | \$ 3,000.00 |
| Snap On                    | Transportation Supplies | \$ 500.00   |
| Superior Lubricants        | Transportation Supplies | \$ 1,000.00 |
| UPS                        | Shipping                | \$ 500.00   |
| Windsor Distributing       | Transportation Supplies | \$ 1,125.00 |
| Windstream                 | Internet Service        | \$ 9,000.00 |
| Verizon Wireless           | Phone Service           | \$ 3,000.00 |
| Valley Tire                | Transportation Supplies | \$ 7,000.00 |
| Amazon                     | Maintenance Supplies    | \$ 2,500.00 |
| Chautauqua Transportation  | Transportation Services | \$1,800.00  |

**C. Personnel**

1) Accept with regrets, the retirement resignation of Diana Ermer, bus driver effective August 31, 2018. Ms. Ermer has been employed by the District for 8 years. She will remain on the substitute list.

|   |
|---|
| D. Ermer Retirement<br>Resignation Effective<br>8/31/2018 |
|---|

2) Accept with regrets, the retirement resignation of Jacquelyn Kerstetter, bus driver effective June 22, 2018. Mrs. Kerstetter has been employed by the District for 10 years.

|   |
|---|
| J. Kerstetter<br>Retirement<br>Resignation Effective<br>6/22/2018 |
|---|

3) Accept the resignation of Sara Trombley, Account Clerk effective August 10, 2018.

|   |
|---|
| S. Trombley<br>Resignation Effective<br>8/10/2018 |
|---|

4) Appoint Dawn Thompson, who is permanently certified in Pre-Kindergarten, Kindergarten and Grades 1-6 to a 1.0 FTE probationary position in the Elementary tenure area effective September 1, 2018. Salary for the 2018-19 school year will be Step G of FTA contractual rate plus 15 blocks of 3 graduate hours and a Masters. The probationary period will be September 1, 2018 and conclude on August 31, 2022. The probationary period expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to

|  |
|--|
| D. Thompson<br>Appointed as 1.0<br>FTE Elementary<br>Teacher Effective<br>9/1/2018 |
|--|



Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years; and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

- 5) Establish a 1.0 FTE Special Education teacher position effective September 1, 2018.

Special Education  
Teacher 1.0 FTE  
Position Created  
Effective 9/1/2018

- 6) Establish a 10 month Floater Monitor Aide position for 6 1/2 hours per day effective September 4, 2018.

Floater Monitor Aide  
Position 6 1/2 Hours  
Created Effective  
9/4/2018

- 7) Approve Anita Stewart for 6 1/2 hours per day as a Floater Monitor Aide effective September 4, 2018.

A. Stewart Approved  
as 6 1/2 Hours Per  
Day Effective  
9/4/2018

- 8) Appoint Lenora White to a 10 month Floater Monitor Aide position for 3 hours per day effective September 4, 2018 at an hourly rate of \$17.64. The probationary period will be for a period of 120 work days beginning on September 1, 2018 with an anticipated ending date of March 19, 2019.

L. White Appointed  
Floater Monitor Aide  
Effective 9/4/2018

- 9) Approve the following changes in work hours for summer transportation personnel:

Summer  
Transportation Hours  
Approved

Bonnie Gajewski (driver)                      6 1/2 hours effective July 2, 2018  
Ann Collura (aide)                                5 hours effective July 2, 2018

- 10) Approve the following unpaid leave for 2017-18:

Unpaid Leave 2017-  
18 Approved

Sara Botticello                      .75 days                      June 4

- 11) Approve Barbara Faxlanger as a certified substitute teacher effective July 1, 2018.

Substitute Approved

- 12) Approve Randy Richter as a bus driver trainee pending successful completion of all requirements.

Bus Driver Trainee  
Approved

- 13) Approve the following rates of pay:

Claims Auditor and  
Tax Collector Rates  
of Pay

Claims Auditor                                      \$20.00 per hour  
Deputy Claims Auditor                            \$14.25 per hour  
Tax Collector                                         \$20.00 per hour  
Deputy Tax Collector                               \$21.94 per hour

- 14) Approve the following resolution:

Any District-owned school bus being utilized by an outside organization with the approval of the Board of Education will be operated by an

Outside Organization  
Bus Utilization and  
Driver Terms  
Approved



**HS Library**

individual employed by the District as a permanent bus driver. In the event that none of the District's permanent bus drivers accept this work, it may be offered to other individuals. An individual engaged by the District to operate a school bus utilized by an outside organization will be paid by the District at a rate of \$12/hour for time spent operating the bus.

**D. Other**

- 1) Approve IEP Recommendations #6645, 6501, 6417, 6578, 6599, 6597, 6540, 1492, 7117, 6502, 6645, 6630, 6365, 6651, 6650, 6649, 6509.
- 2) Authorize the certification of acceptance for participation in the Federal Free and Reduced Meal Program.
- 3) Policy 5660 Meal Charging and Prohibition Against Meal Shaming (1<sup>st</sup> reading) was reviewed by the Policy Committee and is being recommended to the Board of Education for approval.
- 4) Waive the 2<sup>nd</sup> reading of Policy #5660 Meal Charging and Prohibition Against Meal Shaming and adopt the revised policy as submitted.
- 5) Appoint Genevieve VanZile as a member to the 2017-18 Professional Development Committee effective June 20, 2018.
- 6) BE IT RESOLVED, that the Forestville Central School District, hereby establishes the following as standard work hours for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System.

|                                    |
|------------------------------------|
| IEP<br>Recommendations<br>Approved |
|------------------------------------|

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|--|
| Participation in Fed<br>Free & Reduced<br>Meal Program<br>Authorized |
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|-------------------------|
| Policy 5660<br>Approved |
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|---|
| Professional<br>Development<br>Committee 2017-18<br>Appointment |
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|                                |
|--------------------------------|
| Standard Work Days<br>Approved |
|--------------------------------|

|                             |           |
|-----------------------------|-----------|
| Cook                        | 6.0 hours |
| Food Service Helper         | 6.0 hours |
| Teacher Aide/School Monitor | 7.5 hours |
| School Secretary/Typist     | 7.5 hours |
| Senior Library Clerk        | 7.5 hours |
| Custodians                  | 8.0 hours |
| Cleaners                    | 8.0 hours |
| Mechanic                    | 8.0 hours |
| Mechanic Helper             | 8.0 hours |
| Bus Driver                  | 6.0 hours |
| School Bus Driver Trainee   | 6.0 hours |
| Head Bus Driver             | 8.0 hours |
| Account Clerk               | 8.0 hours |
| Superintendent's Secretary  | 8.0 hours |
| Cook Manager                | 8.0 hours |
| Director of Technology      | 8.0 hours |
| Director of Facilities 1    | 8.0 hours |
| Nurse                       | 7.5 hours |





|                                  |           |
|----------------------------------|-----------|
| Occupational Therapist Assistant | 7.5 hours |
| District Clerk                   | 8.0 hours |
| District Treasurer               | 8.0 hours |
| Tax Collector                    | 8.0 hours |
| Claims Auditor                   | 8.0 hours |
| Substitute Caller                | 6.0 hours |
| Building Maintenance Mechanic    | 8.0 hours |

- 7) Amend the resolution passed at the Board of Education Meeting on May 3, 2018 authorizing the Superintendent to enter into an agreement with Asset Control Solutions for the 2017-18 year to reflect the adjusted amount not to exceed \$650.00. Asset Controls Solutions Agreement 2017-18 Amended
  
- 8) Authorize the Superintendent entering into a renewal agreement with ALPS Elevator Inspection Services for the 2018-19 school year in the amount of \$352.00. ALPS Elevator Inspection Services Agreement 2018-19 Authorized
  
- 9) Authorize the Superintendent entering into a renewal agreement with Morgan Services Inc. beginning May 10, 2018 and concluding on May 9, 2021 for bus garage mats and towels. Morgan Services Agreement 2018-2021 Authorized
  
- 10) Authorize the Superintendent to enter into a renewal contract with NOCO Electric LLC for the purchase of electric August 1, 2018-July 30, 2019 NOCO Contract 18-19 Authorized
  
- 11) Approve Forestville combining with Cassadaga (Host School), Maple Grove and Chautauqua Lake for 2018-19 Girls Varsity Golf for Section 6. Girls Varsity Golf Approved Section 6
  
- 12) Authorize the Superintendent to enter into a rental agreement with Erie 2 – Chautauqua – Cattaraugus BOCES to allow the use of our facilities for the Driver Education Program, July 1 – August 28, 2018, at a contractual amount of \$1,020.00 Erie 2-Chaut-Catt-BOCES Rental Agreement 7/1-8/28/18 Authorized
  
- 13) RESOLVED, that Dr. Matthew Wehr be appointed to serve as the District's Medical Director for the 2018-19 school year. Dr. Wehr's services will be provided to the District pursuant to a cooperative services arrangement with Erie 2- Chautauqua-Cattaraugus BOCES. Erie 2-Chaut-Catt-BOCES Medical Director 2018-19 Agreement Authorized
  
- 14) Authorize two members of the Board of Education to attend the NYSSBA Convention in New York City October 25-27, 2018. NYSSBA Convention Attendance Authorized
  
- 15) Accept the following donation: Donation Accepted

|                          |                               |          |
|--------------------------|-------------------------------|----------|
| Eugene & Carolyn Richter | Dr. Julie Richter Scholarship | \$997.86 |
|--------------------------|-------------------------------|----------|
  
- 16) Surplus the following items: Surplus Items

323 MS/HS Library books and 241 Elementary Library books as per



attached lists, 3 Amigo Guitars by Lotus Model #AM30, 1 Santa Rosa Folk Guitar #K71N, 4 Woodstock Guitars #C50-201309 WCCG

All voted yes.

**9. Additional Other Item**

The following resolution was offered by David Caccamise, who moved its adoption, seconded by Stacey Mierzwa, to-wit:

|   |
|---|
| Capital Improvement<br>Serial Bonds<br>Approved |
|---|

**BOND RESOLUTION OF THE BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CHAUTAUQUA AND CATTARAUGUS COUNTIES, NEW YORK (THE "DISTRICT") AUTHORIZING THE ISSUANCE OF \$2,410,201 IN SERIAL BONDS OF THE DISTRICT TO FINANCE A CAPITAL IMPROVEMENT PROJECT**

**WHEREAS**, the qualified voters of the Forestville Central School District, Chautauqua and Cattaraugus Counties, New York (the "District"), at the annual meeting thereof held on May 15, 2018, approved a proposition (the "Proposition") authorizing the Board of Education (the "Board") of the District to undertake a capital improvement project consisting of (i) at the Middle/High School, installation of a roof coating system on a portion of the roof, renovations and improvements to the science rooms, including to the floors, ceilings, cabinets, ventilation systems, drains and plumbing and safety systems, and reconstruction of and improvements to the bus parking area next to the bus garage including any related site work and/or drainage improvements; (ii) at the Elementary School, the acquisition and installation of an emergency generator, environmental controls, and improvements and renovations to the heating, ventilation and air conditioning systems; and (iii) all appurtenant and related improvements to the foregoing, and other services incidental thereto (collectively, the "Project"), all at a total estimated maximum cost of \$3,080,000, with such cost being raised by the expenditure of \$669,799 from the District's existing Capital Reserve Fund-2015, and with the balance of such cost, being \$2,410,201, or so much thereof as may be necessary, being raised by a tax upon the taxable property of said School District to be levied and collected in annual installments in such amounts and in such years as may be determined by the Board as provided in Section 416 of the Education Law, with such tax to be partially offset by State aid available therefore, and in anticipation of such tax, by obligations of said School District as may be necessary; and

**WHEREAS**, the Board of Education of the District, acting as lead agency under the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation adopted thereunder (6 NYCRR 617.5(c)(8)) (collectively, "SEQRA") on March 8, 2018, determined that the renovations, alterations and improvements to each of the School Districts buildings and facilities as part of the Project constitutes a "Type II" action within the meaning of SEQRA, and that no further action under SEQRA are required to be undertaken with respect to the Project; and

**WHEREAS**, the Board now intends to appropriate funds for the Project and to authorize the issuance of serial bonds and bond anticipation notes of the District to finance said appropriation.





**NOW, THEREFORE,** THE BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CHAUTAUQUA AND CATTARAUGUS COUNTIES, NEW YORK, HEREBY RESOLVES (by the favorable vote of at least two-thirds of all the members of such Board), AS FOLLOWS:

SECTION 1. The District is hereby authorized to undertake the Project, and to issue up to \$2,410,201 principal amount of serial bonds pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance a portion of the estimated cost of said specific object or purpose, or bond anticipation notes in anticipation of such bonds.

SECTION 2. It is hereby determined that the estimated maximum cost of the aforesaid specific object or purpose is \$3,080,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the expenditure of \$669,799 from the District's existing Capital Reserve Fund-2015, (ii) the issuance of \$2,410,201 in serial bonds of the District as authorized by Section 1 of this resolution, or bond anticipation notes issued in anticipation thereof, and (iii) the application of State aid, and to the extent necessary, the levy and collection of taxes on the taxable real property of the District to pay the principal of said bonds or bond anticipation notes and the interest thereon as the same may become due and payable.

SECTION 3. It is hereby determined that the period of probable usefulness of the specific object or purpose for which bonds are authorized under this resolution is thirty (30) years, pursuant to subdivision 97. of paragraph a. of Section 11.00 of the Law.

SECTION 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in Section 1 of this resolution. The District shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by this resolution. This resolution shall constitute a declaration of "official intent" to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds or bond anticipation notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 5. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the such serial bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of thereof shall be general obligations of the District, payable as to both principal and interest by a general tax upon all the real property within the District without legal or constitutional limitation as to rate or amount. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of said bonds or bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 6. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation



notes or the renewals of said obligations and of Section 21.00, Section 50.00, Section 54.90, Sections 56.00 through 60.00, Section 62.10 and Section 63.00 of the Law, the powers and duties of the Board relative to authorizing serial bonds and bond anticipation notes, including without limitation the determination of whether to issue bonds providing for substantially level or declining annual debt service, and all matters incidental thereto, and prescribing the terms, form and contents as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of the such bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District (the "President of the Board"). The delegation of authority to the President of the Board contained in this Section 6 shall include the authority to determine whether to issue and sell the bonds in a private sale to the Dormitory Authority of the State of New York (the "Dormitory Authority") in accordance with Section 57.00(a) of the Law. In connection with, and in order to effectuate any such private sale of bonds to the Dormitory Authority pursuant to Section 57.00(a) of the Law, the President of the Board is hereby further authorized to execute one or more loan agreements, financing agreements and/or any other agreements with or for the benefit of the Dormitory Authority, including any amendments thereto and any instruments, certificates or other documents in connection therewith. Further, pursuant to subdivision b. of Section 11.00 of the Law, in the event that bonds authorized by this resolution are combined for sale, pursuant to subdivision c. of Section 57.00 of the Law, with bonds to be issued for one or more objects or purposes authorized by other bond resolutions of the Board, then the power of the Board to determine the "weighted average period of probable usefulness" (within the meaning of subdivision a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the President of the Board, as the chief fiscal officer of the District.

SECTION 7. The President of the Board is hereby further authorized to take such actions and execute such documents as may be necessary (i) to ensure the continued status of the interest on the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and (ii) to designate the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 8. The President of the Board is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchaser or purchasers of the bonds or notes authorized herein in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 9. The intent of this resolution is to give the President of the Board sufficient authority to execute those applications, agreements, instruments, certificates or to do any similar acts necessary, or in the opinion of the President of the Board advisable to effect the issuance of the bonds or bond anticipation notes authorized by this resolution without resorting to further action of the Board.

SECTION 10. In the absence of the President of the Board, the Vice President of the Board is hereby specifically authorized to exercise the powers delegated to the President of the Board in this resolution.



SECTION 11. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of such bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of this resolution or summary thereof are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

SECTION 12. The District Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published in the official newspaper(s) of the District for legal notices, together with a notice of the District in substantially the form provided in Section 81.00 of the Law.

SECTION 13. This resolution shall take effect immediately upon its adoption.

The following vote was taken and recorded in the public or open session of said meeting, which resulted as follows:

|                           | <u>AYES</u> | <u>NAYS</u> |
|---------------------------|-------------|-------------|
| David Caccamise           | X           |             |
| Sylvester Cleary (absent) |             |             |
| Amy Drozdziel             | X           |             |
| Michael LoManto           | X           |             |
| Michelle Merritt (absent) |             |             |
| Stacey Mierzwa            | X           |             |
| Carol Woodward            | X           |             |

It was carried.

### **10. Proposed Executive Session**

Michael LoManto made the motion, seconded by Stacey Mierzwa to enter into executive session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law at 5:39 pm.

All voted yes.

Legal counsel was included in executive session.

Amy Drozdziel made the motion, seconded by David Caccamise to return to regular session at 6:53 pm.



All voted yes.

**11. Adjournment**

Michael LoManto made the motion, seconded by Amy Drozdziel to adjourn the meeting at 6:53 pm.

All voted yes.

**12. Correspondence/Information**

Jeff Geblein thank you  
NYSSBA convention information

June Prince  
District Clerk